**Hewelsfield and Brockweir
Parish Council**

Minutes of Parish Council meeting held on 5th April 2022 at the Mackenzie Hall.

**Present:**  Cllr. Harris, Cllr. Fox, Cllr. Davies, Cllr. Sinfield, Cllr. Haythornthwaite, Cllr. McFarling and the Parish Clerk. There was one parishioner in attendance.

**3372 Apologies**

Cllr. Brundle and Cllr. Groves-Bond.

**3373 Declaration of Interest in Agenda Items**

None declared.

The Chairman adjourned the meeting for members of the public to raise matters.

The parishioner was interested in the frequency of meetings and any plans for the Queen’s Jubilee celebrations.

The Chairman reconvened the meeting.

**3374 District/County Report**

Cllr. McFarling informed the meeting that County and District, working together, are putting structures in place to welcome ‘guests’ from Ukraine, including finding housing and carrying out the necessary checks. It was reported that 5 applications to host families had been submitted from Brockweir so far. District Council will carry out the checks post visa and organise payments.

Campaign Groups are working to reduce phosphate legacy and human waste in the River Wye together with a Consultation looking into over-surge from sewage works.

Cllr. McFarling manages a Highways Local Fund of £30k across the whole division to enable projects to be brought forward. Requests for funding to be submitted in the next few months.

**3375 Confirm Minutes of the Parish Council Meeting of 1st March 2022**

The 1st March Minutes were approved. Proposed by Cllr. Harris. Seconded by Cllr. Davies

**3376 Finance**

The Financial Statement to 31st March was approved.

The following payments were approved and cheques signed:

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| --- | --- | --- |
| **Payee** | **Service** | **Amount** |
| Forest Equipment Services  | Emptying Dog Foul Bins | £80.78 |
| Lynda Skuse | Clerk Salary/Reimbursement | £331.71 |
| HMRC | PAYE | £24.60 |
| AEB Price | Strimming | £80.00 |
| Mackenzie Hall  | Room Hire | £16.50 |
| GAPTC | Annual Subscription | £115.73 |

Amended Bank Mandates were still pending due to Councillor absences.

National Joint Council for Local Government Services Rates of Pay. It was agreed by unanimous vote that the Clerk’s salary should be paid at a rate according to the Government pay scales to take effect from 1st April 2022.

**3377 Planning Applications Received**

P0379 – Maintenance and repair work to the Wireworks Bridge, Tintern. Councillors commented that this work was absolutely essential for safety reasons.

**3378 Parish Footpath Group**

As a follow up to previous discussions it was confirmed that owners of Over Common Cottage have certain grazing rights for Hewelsfield Common. It was also confirmed that parishioners had rights for tree lopping, collecting fallen wood etc for Cowshill Field and Hewelsfield Cliff Wood.

The Footpaths Officer for FODDC is requesting that councils take on more maintenance work on parish footpaths. This is something to consider for the future.

Working parties to maintain footpaths in the parish will resume in September, dates to be announced. Suggestions of areas needing work to be sent to Sue Smith, who is taking the lead on footpath maintenance.

**3379 Commemorating the Queen’s Platinum Jubilee**

A committee has been set up to organise festivities on the field at the shop, details to be published in the Village News. Councillors suggested either planting two commemorative trees in the parish or installing two commemorative benches. Those suggestions to be passed to the organising committee at the next meeting.

**3380 Progress of The Brockweir Country Inn**

There was nothing to report on this item.

**3381 Publication of Minutes/Procedures for Meetings**

It was decided not to publish draft minutes on the website. It was agreed that the Chairman would give an overview of the items on the Agenda at the start of each meeting to outline the reasons for the discussion.

There being no further business the Chairman declared the meeting closed.

**The next meetings will be the Annual General Meeting and the Annual Parish Meeting to be held on Tuesday 24th May 2022 at The Mackenzie Hall**

**The Annual General meeting is when the Chairman is elected and is a Parish Council Meeting which all parishioners are welcome to attend and will start at 7.00pm**

**The Annual Parish Meeting is when representatives of all the various clubs and associations in the parish, together with all parishioners, are invited to attend to give brief updates on their activities. This meeting will start at 7.30pm**